

At a regular meeting of the Board of Supervisors of the County of Warren held in the Warren County Government Center on April 4, 2017 at 9:00 AM.

Present: Linda P. Glavis, Chair (South River District); Tony F. Carter, Vice-Chair (Happy Creek District); Archie A. Fox (Fork District); Daniel J. Murray, Jr. (North River District); and Thomas H. Sayre (Shenandoah District); also present Douglas P. Stanley, County Administrator; Robert B. Childress, Deputy County Administrator; Dan N. Whitten, County Attorney; Andre T. Fletcher, Finance Director; Taryn G. Logan, Planning Director; David H. Beahm, Building Official; Matt Wendling, Planner; Emily A. Mounce, Deputy Clerk of the Board; Tim Ratigan, Warren County Report

Absent: None

Adoption of Agenda - Additions or Deletions

On a motion by Mr. Fox, seconded by Mr. Sayre, and by the following vote, the Board of Supervisors adopted the agenda as presented:

Aye: Carter, Fox, Glavis, Murray, Sayre

Report - Virginia Department of Transportation - Ed Carter

Maintenance Activities:

- Performed pothole patching on Routes 613, 619 and 649 to be continued this month on various routes as the need arises
- Conducted grading and stone application operations on Routes 601, 610, 611, 613 and 630 to be continued this month on remaining non-hard surfaced routes
- Performing skin and asphalt patching on various routes as weather permits
- Pipe flushing crew open pipes on Routes 610, 615, 616 and 626 to be continued on other routes this month
- Pipe replacement on Rt. 610
- Performed ditching and shoulder repairs on Routes 615, 619, 626 and 660
- Litter contractor and the jail crew picked up a combined total of 5700 lbs. of litter from Routes 340/522, 55, 619, 624 and 647; the jail crew will continue on various other routes this month
- Conducted tree cleanup operations on Routes 613, 631 and 649

- Began sweeping operations at intersections and curb/gutter on some secondary routes and will continue this month including the bridges and 340/522 corridor in preparation for the Mushroom Festival
- Experienced one weather event in March but mobilized for several that were forecast

Projects:

- Morgan Ford/South Fork Bridges - On schedule
- Blue Mountain Road - On schedule
- Totten Lane - Advertised on February 28th; Bids received, waiting on award
- Railroad crossing at Route 658 - No update
- Happy Creek Road - Proceeding with design work

Mr. Carter mentioned that Work Zone Safety Week is this week, April 2nd through April 8th. There will be a service at the VDOT memorial on I-64 in the evening of April 4th to honor those who have lost their lives working for VDOT. In 2016, there were 2,000 crashes, 1,000 injuries, and 10 fatalities in work zones across the state of Virginia, and the largest contributing factor to these incidents was distraction. Mr. Carter stated that VDOT's theme this year is "Work Zone Safety is Up to You".

Mr. Sayre asked for clarification about the Happy Creek Road design. Mr. Carter responded that the designs are proceeding for the stretch of Happy Creek Road from the Town limits to Manassas Run Road.

Mr. Murray asked if rumors regarding the retirement of the current superintendent for the South Fork Bridge project were true and if there was a new superintendent coming in for the project. Mr. Carter had not heard this rumor and knew of no change in the superintendent position.

Mr. Fox asked if there were any plans in the Town to reconfigure the serious S-curves on Happy Creek Road. Mr. Carter replied that the Town has made application for funds to complete that project but was not sure where those applications stood in the approval process.

Report - Economic Development Authority - Jennifer McDonald

Jennifer McDonald, Director of the Economic Development Authority, distributed a written report and highlighted the following items:

- A six-month lease has been signed for a portion of 404 Fairground Road by Tony Dane with Dane's Great American Hamburger food truck; Mr. Dane will be using the property as an office space for his business
- Development Review Committee met on March 22, 2017 and discussed several items, including the potential relocation of a restaurant and a potential school relocation
- Workforce Housing project is continuing, and the EDA is waiting on DEQ approval
- The EDA is waiting on permits from the Town of Front Royal for the Regional Training Academy as well as DEQ permits
- RBEL loans to B&G Goods, Hidden Springs, Eshelman, and Driver's Choice have all been paid in full
- The EDA issued a new loan to Rev3 Enablers on March 13, 2017 for \$40,000
- The EDA received two inquiries in March for the McKay Springs property
- Leach Run Parkway is on schedule for completion in June

Report - Warren County Public Schools - Greg Drescher

Greg Drescher, Superintendent of Warren County Public Schools, provided a report to the Board:

- New middle school is on schedule and will be ready for move-in at the end of June
- Ressie Jeffries roof is on schedule and will hopefully be completed by end of next week (April 15th)
- VHSL Forensics Team from Skyline High School competed in the state championship, and two students won in their division; two other students also placed third
- Career and Technical Education Program received a \$37,500 grant that will allow the program to purchase a virtual welder as well as a plasma table
- Ressie Jeffries recently held Donuts for Donations event and raised close to \$1,500 for the new playground
- Nurse Dueweke from Skyline High School will receive the Education Hero award from the American Red Cross for her efforts to save a student's life after going into shock due to an allergic reaction
- Congratulated the Warren County Middle School 7th grade band for receiving a Superior rating, the Skyline High School 8th grade band for receiving a Superior rating, and both the Warren County and Skyline High School symphonic bands for

also receiving Superior ratings at Virginia Band and Orchestra Directors Association (VBODA)

- Ten students from Warren County High School's DECA club attended the state conference, and the chapter was recognized for its involvement in Y-Street, a program that promotes healthy lifestyles
- March was the nomination month for the Warren County High School's Sweeney Shiflett Athletic Hall of Fame
- E. W. Morrison Elementary School has both a Lego Club and a Science, Technology, Engineering, and Mathematics (STEM) club
- Leslie Fox Keyser Elementary School participated in a Great Kindness Challenge week that was very successful
- Warren County Middle School has received a grant for the past few years for the MORE program, which offers free after school programs for 6th, 7th, and 8th grade students and provides transportation home afterwards; this program will be available at both middle schools next year
- Spring sports are underway at the middle school and high schools
- SOLs are coming up as well as Advanced Placement (AP) exams
- May 28, 2017 at 6:00 PM at Warren County Middle School is Baccalaureate
- Both high school graduations will be held on June 3, 2017

Mr. Drescher briefly spoke about the Warren County Public Schools budget and the low pay for teachers, which causes many quality educators to seek higher pay elsewhere. He stated that five math teachers are leaving after this year, which will be a huge hit to the mathematics departments.

Mr. Fox asked if the leaving teachers convey the reasons why they were leaving. Mr. Drescher responded that during exit interviews, around 60% of teachers that left last year gave "low pay" as their reason for leaving.

Report - Department of Social Services -DeAnna Cheatham

DeAnna Cheatham, Assistant Director, reported that there are currently two vacant positions at the Warren County Department of Social Services, a Family Services Specialist Supervisor and a Family Services Specialist position. There are no vacancies in Benefit or Support positions, and staff even had to repurpose a storage room to have enough working space for employees.

April is Child Abuse Prevention Month, and there are pinwheel gardens "planted" around the County in support of this month. In the County, 235 allegations of child abuse and neglect were received by the Services teams between July 2015 and June 2016. On February 22, 2017, the monthly Resource Parent Training and Support Group was restarted. May 20, 2017 is the annual Foster Parent Appreciation Picnic at Social Services for current and previous foster and adoptive parents. May is Elder Abuse Prevention Month, and a Bingo night will be held at the Front Royal Fire Department to raise money for this cause.

Mr. Fox asked if individuals receiving benefits are routinely drug tested. Ms. Cheatham responded no, individuals receiving benefits such as SNAP or TANF are not screened.

Mr. Sayre commented that some people do not realize how much Social Services does for the elderly population. Ms. Cheatham stated that 44 out of 114 complaints received by Social Services regarding elders were for self-neglect, for those who can no longer care for themselves the way they should or could.

Report - Town of Front Royal - Joe Waltz

Joe Waltz, Interim Town Manager, provided a report to the Board:

- 522 Corridor Water Upgrade has completed the preliminary engineering review
- AMP Solar Farm is nearing completion and is in the testing phase; it is scheduled to come online April 12th
- Criser Road Bridge Replacement is at 100% design and still working on getting all the easements for construction
- Criser Road Trail is in preliminary engineering design
- Former Electric Department sale closes today, April 4, 2017
- Turn lane on Jamestown Road onto John Marshall Highway (Route 55) is in the works
- New Police Department building is at 100% design; Town Council has authorized advertisement
- Waste Water Treatment Plant is over 70% complete with the completion date in September 2017

Mrs. Glavis asked if the Jamestown Road turn lane was coming from the east or west. Mr. Waltz responded that the lane will be for left turns to go east on Route 55 towards Westminster Drive.

Mr. Fox asked if there were future improvement plans for the S-curves on Happy Creek Road. Mr. Waltz responded that these improvements are the top priority for the Town Council; the Town has been waiting on the New Market Tax Credit program for the project.

Public Presentations - Public Presentation time is intended as an opportunity for the public to give input on relevant issues and not intended as a question and answer period

There were no presentations from the public.

Reports - Board Members, County Administrator, County Attorney

Mr. Sayre reported the following:

- Expressed his condolences for the passing of Malia Wells from stomach cancer

Mr. Fox had nothing to report.

Mrs. Glavis reported the following:

- Congratulated Andre Fletcher on his appointment to County Finance Director

Mr. Murray reported the following:

- Congratulated Andre Fletcher on his promotion
- Toured Round Hill Fire Department in anticipation of the construction of the new Rivermont Fire Station
- Toured school bus vehicle repair shop for the County
- Attended the retirement celebration for Superintendent Wilson at the RSW Regional Jail
- Toured golf course with a citizen who had a business interest in the golf course; complimented Charlie Morrison and Cindy Kokernak for excellent work

Mr. Carter had nothing to report.

Mr. Stanley reported the following:

- Congratulated Andre Fletcher on his appointment as the County's Finance Director, effective April 1, 2017.

Mr. Fletcher had been serving as the Acting Finance Director since September 1, 2016.

- Work will begin on the Pine Ridge, Copenhaver, and Western Lane Rural Addition projects this week. The three projects, totalling 0.51 mile, will get the County closer to having a main loop road paved and in the State Highway System. It will take approximately three months to construct the projects.
- Shenandoah Farms Sanitary District - The County started with some limited spring grading in SFSD on March 10th as weather has allowed, working full scale with tractors to grade, ditch, clean pipes, and apply fresh stone. The contract grader will start on the main loop roads in early April (first two weeks) as moisture allows. The grader operations will take approximately two weeks, weather depending.
- Lake Front Royal Sanitary District - After grading is finished in SFSD, the grader will be moved directly to the LFRSD, late April/early May timeframe and start again as moisture conditions allow. As funding permits, the grader will continue to work in the LFRSD for approximately one week to not only grade, but perform some heavy ditching operations. To prepare, over the next couple of weeks, County staff will review and clean-out brush, logs, debris, etc., from the ditches so that the grader can have access to them.
- Building Permits - The County had a total of 46 new home starts for the first quarter of 2015, two of which were located in the Town limits. In 2016 there were 33 for the first quarter compared to only 16 in the first quarter of 2015. Permit activity for new construction continues to improve.
- County Entrance Sign - County Parks and Recreation staff have completed the installation of the "Welcome to Warren County" entrance sign at the intersection of Country Club and Winchester Road. The sign is a take-off on the canoe entrance sign in Linden with a golf theme. An official dedication will be scheduled in the near future.
- FY 2017-2018 Budget - The Board will hold a special meeting on April 11th for its public hearing on the proposed FY 2017-2018 budget and 2017 tax rates. The hearing will start at 7:00 PM.

Mr. Sayre asked about where the County would receive funds in order to construct an overpass on Rockland Road. Mr. Stanley responded that there are two main sources of funding for this potential project: TIGER Discretionary Grants and applications through the Smart Scale process with VDOT.

Mr. Whitten distributed a written report then further reported the following:

- Collected \$27,708 in March towards delinquent taxes
- Jennifer Woody, Paralegal, sent out over 300 letters in the past two weeks for delinquent taxes

Approval of Minutes

1. Regular Meeting of March 21, 2017

On a motion by Mr. Sayre, seconded by Mr. Murray, and by the following vote, the Board of Supervisors approved the minutes of its regular session of March 21, 2017:

Aye: Carter, Fox, Glavis, Murray, Sayre

2. Special Meeting of March 28, 2017

On a motion by Mr. Sayre, seconded by Mr. Fox, and by the following vote, the Board of Supervisors approved the minutes of its special meeting of March 28, 2017:

Aye: Fox, Glavis, Sayre

Abstain: Carter, Murray

Consent Agenda

1. New Road Naming Request for Properties Accessed off River Lakes Drive - Doug Sexton
2. Resolution Proclaiming May 2017 as Building Safety Month - David Beahm
3. Request - 2017 Warren County Educational Foundation Scholarships - Doug Stanley
4. Request - Use of FY 2015-2016 Surplus, Warren County Public Schools - Doug Stanley
5. Request - Use of Courthouse Grounds, Battle of Front Royal Event on May 6 and 7, 2017 - Doug Stanley
6. Agreements with EDA and Crooked Run North for Route 340/522 Revenue Sharing Project - Dan Whitten

7. Erroneous Assessments - Commissioner of the Revenue
 - a. 2016 Business License - Branch Highways, Inc.
 - b. 2016 Business License - JD Long Masonry of VA, Inc.
8. Coyote Bounties - \$50 Each - Animal Control
 - a. Jon Mark Smith (2)

On a motion by Mr. Murray, seconded by Mr. Fox, and by the following vote, the Board of Supervisors approved the above consent agenda items:

Aye: Carter, Fox, Glavis, Murray, Sayre

RESOLUTION OF THE BOARD OF SUPERVISORS OF WARREN COUNTY
RE: BUILDING SAFETY MONTH

WHEREAS, Warren County's continuing efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound; and

WHEREAS, our confidence is achieved through the devotion of vigilant guardians--building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry--who work year-round to ensure the safe construction of buildings; and

WHEREAS, these guardians--dedicated members of the International Code Council--use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play; and

WHEREAS, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes; and

WHEREAS, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety--our local code officials--who assure us of safe, efficient and livable buildings; and

WHEREAS, "Code Officials - Partners in Community Safety and Economic Growth" the theme for Building Safety Month 2017, encourages all Americans to raise awareness of the importance of mentoring the next generation of building professionals; building design for all ages; managing the damage - preparing for natural disasters; investing in technology for safety, energy and water efficiency. Building Safety Month 2017 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies; and

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Warren does hereby proclaim the month of May 2017 as Building Safety Month and encourages our citizens to join with their communities in participation in Building Safety Month activities.

Adopted: April 4, 2017

Closed Meeting - Section 2.2-3711.A.1 of the Virginia Freedom of Information Act - Personnel Matters RE: Appointments

On a motion by Mr. Carter, seconded by Mr. Sayre, and by the following vote, the Board of Supervisors reappointed William Sealock, Joe Swiger, and Patricia Southard to the Front Royal Golf Club Advisory Committee for four-year terms beginning May 1, 2017 and ending April 30, 2021:

Aye: Sayre, Fox, Glavis, Murray, Carter

There were no further motions made as a result of this closed meeting.

Adjournment

Mrs. Glavis adjourned the meeting.