



COUNTY OF WARREN

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Douglas P. Stanley
County Administrator

Memorandum

TO: Chairman and Members of the Warren County Board of Supervisors

FROM: Douglas P. Stanley, AICP, ICMA-CM, County Administrator 

DATE: August 15, 2017

RE: County Administrator's Report

BOARD OF SUPERVISORS

CHAIR
Linda P. Glavis
South River
District

VICE-CHAIR
Tony F. Carter
Happy Creek
District

Archie A. Fox
Fork
District

Daniel J. Murray, Jr.
North River
District

Thomas H. Sayre
Shenandoah
District

Highlights of major activities and other developments:

Front Royal Golf Course – The County has advertised an RFP for management of the Front Royal Golf Course. A copy of the RFP is available on the County's website. Responses are due on August 31st.

Development Review Committee – The Development Review Committee met on July 26th.

The Committee discussed projects in the County including:

- Proposed Contractor's Storage Yard (Walker and Brugh)
- The Marriott TownePlace Suite Project
- 340/522 Revenue Sharing Project Bid

The Committee also discussed Town projects including:

- Café Amore on Main Street
- Happy Creek Coffee & Tea (beside movie theatre)
- Try Thai Restaurant
- Brew Pub (name to be announced)
- B&G Goods Building Restaurant (name to be announced)
- Afton Inn application
- West Main Street lighting
- IT Federal Project Update

The Committee will meet again on August 23rd.

Shenandoah Farms and Lake Front Royal Sanitary Districts – The County is out to bid for snow removal services for the upcoming winter season. County and sanitary district staffs have also been called in to deal with the recent heavy precipitation events over the last several weeks.

Front Royal-Warren County
Rivers of Opportunity-Mountains of Success

Library Ad-Hoc Committee – Our committee for looking at Library operations held its second meeting on July 10, 2017. We continue to make progress and anticipate having recommendations to the Board this fall. Our next meeting is August 21st.

Reassessment – The County's reassessment firm, Wingate, will start field work for the 2019 General Reassessment in September.

Project Updates

Youth Center and Community Center Roofs – Work continues on the replacement of the Youth Center and Community Center roofs. Both projects should be completed by October. Once the Youth Center Roof has been replaced, we will be replacing the ceiling grid/tiles.

2nd Middle School – The project is complete. The ribbon cutting was held on July 31st and the school will open with the rest of the system on August 15th.

Ressie Jeffries Elementary School – The building addition and roof project is 91% complete, and the site work project is 95% complete.

Site Contract

- Rough Grading – 100%
- Curb & Gutter – 100%
- Additional Curb & Sidewalk – 100%
- Additional Curb at Islands – 100%
- Stone Subgrade Parking Lots – 100%
- Sidewalks – 100%
- Topsoil and Seeding – 100%
- Site Lighting – 100%
- Add Power Panel for Site Lighting – 80% (Will be completed this week)
- Paving and Line Striping – 80% (Balance to be completed after all contractors are off site TBD)
- Landscaping Plants – 0% (Will be installed the first week of October)
- SWM Pond Media – 100%
- SWM Pond Piping – 100%
- Rainleader Piping – 100%

Building Addition and Roof

- Metal Truss Supports – 100%
- Metal Truss Installation – 100%
- Metal Decking at Truss – 100%
- Metal Roofing – 100%
- Wall Panels – 100%
- TPO Roofing – 100%
- Metal Fascia – 95%

- Gutters and Downspouts – 85%
- Roof Accessories – 80%
- Roof Hatch – 0%
- Soffit Framing – 100%
- Metal Canopy – 25% (Footings Complete. Canopy to begin Fabrication. Installation expected first week of October.)
- Plumbing – 100%
- Mechanical – 95%
- Electrical – 95%
- Lightning Protection – 10%
- Building Addition Footings and Slab – 100%
- Building Addition Masonry – 100%
- Stone Veneer – 100%
- Building Addition Structural Steel – 100%
- Interior Framing Rough-in – 100%
- Fire Proofing – 100%
- Air Barrier – 100%
- Doors and Hardware – 100%
- Storefront and Curtainwall – 100%
- Fiberglass Sandwich Panels – 100%
- Skylights – 100%
- Flooring – 25% (In progress. Will be completed this week)
- Window Blinds – In Fabrication. (Expected installation by end of this week.)
- Painting – 100%

Playground Project

County staff is working with Landscape Architect to finalize plans. It is anticipated that we will be able to start site work in the next two weeks. Phases I and II of the project should be completed during the fall of 2017. Thanks to a \$5,000 donation and a five-year, \$25,000 donation match, Phases III and IV will be fully funded if the school can raise another \$25,000-\$30,000.

Rivermont Fire Station – Moseley Architects is working on two conceptual design options for the facility. The survey of the property and associated topo has been completed by the surveyor. The permit application to expand the existing airport sewage system has been approved by the Health Department. We are planning to meet with the Building Committee in September.

Leach Run Parkway – The project is complete, and a ribbon cutting ceremony was held on June 26th. The engineer is currently working with the contractor on remaining punch list items including the permanent establishment of grass.

VDOT/Totten Lane Turn Lane Project – The project has been completed at last.

VDOT/Marlow-Silek Revenue Sharing Project – The project will widen a portion of Route 340/522 South from the crossover in front of Shenandoah Motors to the Crooked Run Boulevard entrance by adding a 3rd lane and right turn lane. The project will also extend the left turn lane for

the crossover. The EDA received four bids for the project last week, and they are currently under review. Target completion date is mid-November.

VDOT/Morgan Ford Bridge – The project is approximately 38% complete based on earnings and remains on schedule for completion in June 2018. The contractor has completed constructing all substructures including both abutments and MSE walls. They are currently working on grading the southern approach and beams are expected to be delivered the last week of August. The contractor has begun installing a temporary work bridge that will provide construction access over the river in order to set the precast box beams and place the concrete deck.

VDOT/South Fork Bridge – The project is approximately 86% complete and still on schedule for completion in December 2017. The Contractor is working on Stage II of the new bridge. This stage will widen the structure and provide two additional lanes, a bike lane and sidewalk to the west. Stage II deck pours are complete, and there are three deck closure pours remaining that will connect the Stage I deck with Stage II deck. The Stage II bridge sidewalk is just over halfway complete and concrete railing has been installed for about one-third of the length of the bridge. The contractor is continuing grading work on Route 55.

Route 340/522 Trolley Project – Service to the corridor and LFCC started on July 31st. County staff has been blanketing the corridor with flyers and brochures to advertise the new service and will continue to do so over the next several weeks.

Project	Ad/Bid Date	Cost	Estimated Completion Date	Status
FRWC Airport Obstruction Removal	Summer 2016	\$804,000	Spring 2017	Under Construction
South Fork Bridge	9/2013	\$74,700,000	Fall 2017	Under Construction
Morgan Ford Bridge	12/2016	\$9,713,152	Spring 2018	Under Construction
Leach Run Parkway	6/2015	\$15,800,000 Estimated	Summer 2017	Completed
Totten Lane – Turn lane Project	Summer 2016	Unavailable	Spring 2017	Completed
2 nd Warren County Middle School	Winter 2015	\$44,100,000	Summer 2017	Completed
Freezeland Road Kiss-n-Ride	Fall 2014	Unavailable	Spring 2017	Phase I Completed
Ressie Jeffries Renovations	Fall 2016	\$4,990,077	Fall 2017	Under Construction
Rockland Park Athletic Fields	N/A	\$200,000- \$300,000	Fall 2017	Under Construction

DPS