



CONTRACTOR STATEMENT AND AFFIDAVIT

Code of Virginia (§ 54.1-1111 (B) Prerequisites to obtaining business license; building, etc., permit) requires:

Any contractor applying for or renewing a business license in any locality in accordance with Chapter 37 (§ 58.1-3700 et seq.) of Title 58.1 shall furnish prior to the issuance or renewal of such license either (i) satisfactory proof that he is duly licensed or certified under the terms of this chapter or (ii) a written statement, supported by an affidavit, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to this chapter. No locality shall issue or renew or allow the issuance or renewal of such license unless the contractor has furnished his license or certificate number issued pursuant to this chapter or evidence of being exempt from the provisions of this chapter.

Virginia Workers' Compensation Commission (WCC) requirement:

The annual filing of Form 61A – Contractor's Certificate of Workers' Compensation Insurance can now be SUBMITTED DIRECTLY to the WCC (online at <https://webfile.workcomp.virginia.gov/portal/vwc-portal/Form61A> or by mail). Upon filing, contractor will receive an "Insurance Acknowledgment" from WCC, a copy of which MUST be provided to the Commissioner of the Revenue by the contractor in order to receive your original or renewed business license. A printable Form 61A is available on our website at <https://www.warrencountyva.net/business-licenses-sp-1809016538>. The process must be done even if a contractor is not required to carry workers' comp insurance.

Contact DPOR for any questions by phone at 804.367.8511 or visit their website at www.dpor.virginia.gov.

WRITTEN STATEMENT OF CONTRACTOR

_____ is not subject to licensure or certification as a contractor or subcontractor
(PRINT name of Business) pursuant to Chapter 54.1 of the Code of Virginia, as amended.

AFFIDAVIT OF CONTRACTOR

[to be signed before a Notary Public]

COMMONWEALTH OF VIRGINIA)
) to wit,
COUNTY OF WARREN _____)

I, _____, as _____ of _____
[PRINT your Name] [Title/Signing Capacity (Owner, President, etc.)] [Name of Business]

being the owner or, if business is an entity such as a trust, partnership, limited liability company, or corporation, being a member, partner, executive officer, or other person specifically authorized in writing to sign on behalf of said Business, first being duly sworn, do hereby depose and state:

_____ is not subject to licensure or certification as a contractor or subcontractor pursuant
[PRINT Name of Business] to Chapter 54.1 of the Code of Virginia, as amended.

[Contractor/Applicant Signature]

[Date]

NOTARY SEAL

Subscribed and sworn to before me on this _____ day of _____, 20_____

[Notary Public]

My commission expires: _____