

**WARREN COUNTY PARKS & RECREATION  
FACILITY USE REQUEST  
Claude A. Stokes Jr. Community Swimming Pool**

My signature on this form indicates the following: (i) I am requesting that the Claude A. Stokes Jr. Community Swimming Pool be reserved for the day(s), date(s), and time(s) specified; (ii) I understand that all fields of this form must be completed for my request to be considered; (iii) I understand that I must pay all rental fees at the time of reservation; (iv) I understand that my request may be denied, and that I must contact the Warren County Parks & Recreation office to verify the approval of my request and to receive a facility use permit; (v) I agree to pay all costs associated with any damage to any facilities, equipment, or other property (real or personal) owned by the Warren County Parks & Recreation Department; and (vi) I have read and understand the regulations established by the Warren County Parks and Recreation Department as contained herein and will abide by those regulations.

In consideration of submitting this application to the Warren County Parks and Recreation Department and being allowed to use, rent, or have access to the facilities or property of the Claude A. Stokes Jr. Community Swimming Pool, it is understood and agreed that the person(s) and/or the organization, its members, shareholders and sponsors hereby promise and bind themselves to defend, indemnify and hold harmless the County of Warren, their agents, employees, servants, and representatives thereof from all suits, actions, claims demands, or costs or expenses of any kind, including professional fees, relating in any way to any claimed injuries or damages sustained by any person(s), or to any property in consequences of or on account of an act or omission by the person(s) group or organization whether arising under law, ordinance, regulation, decree, by-law or other source.

Application can be dropped at the Warren County Community Center, 538 Villa Ave, Front Royal, or mailed to Warren County Parks and Recreation Department, 538 Villa Ave., Front Royal, Virginia 22630.

**Applicant Information**

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Will applicant be on site during the event?     Yes     No

If no, please name designee that will be on site during the event (must be over 21 years of age):

\_\_\_\_\_

**Emergency Contact Information**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**School Information**

Name of School: \_\_\_\_\_

Address of School: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Facility Use Information**

Date(s) of Use: \_\_\_\_\_

**\*Facility available Monday through Friday (8:00 A.M. – 4:00 P.M.)**

Number of People Expected: (Under 18 yrs) \_\_\_\_\_ (18+) \_\_\_\_\_ (50+) \_\_\_\_\_

Event Description (Be thorough and specific): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b><u>Please Mark Appropriate Box</u></b>	<b><u>Rental Day</u></b>	<b><u>Rental Time</u></b>	<b><u>Fee</u></b>
	Monday	8:00 A.M. – 4:00 P.M.	\$ 250.00
	Tuesday	8:00 A.M. – 4:00 P.M.	\$ 250.00
	Wednesday	8:00 A.M. – 4:00 P.M.	\$ 250.00
	Thursday	8:00 A.M. – 4:00 P.M.	\$ 250.00
	Friday	8:00 A.M. – 4:00 P.M.	\$ 250.00

**POOL IS ONLY AVAILABLE FOR RENTAL MAY 20, 2019 through May 31, 2019**

**Liability Insurance Information (For Organizations Only)**

Insurance Carrier: \_\_\_\_\_

Policy #: \_\_\_\_\_

**\*Any ORGANIZATION NOT affiliated with Warren County must provide a certificate of insurance in the amount of One Million Dollars (\$1,000,000) for personal injury and property damage, naming Warren County, and its agents and employees as additional individuals to be insured. Proof of insurance is required before holding an event and such certificate must contain provisions preventing cancellation, non-renewal or expiration unless written notice is given to the County at least thirty (30) days in advance.**

**WAIVER**

I assume, for myself and all participants and spectators at the specified activity, all risks associated with using this facility, including, but not limited to, falls, contact with other participants, property loss, medical emergencies, and the effects of the weather (including high heat and/or humidity,) all such risks being known and appreciated by me. Having read this waiver and knowing these facts, I, for myself and anyone entitled to act in my behalf, waive and release Warren County Parks & Recreation, Warren County, any and all staff, partners, sponsors, officials, volunteers, instructors, coaches, and their representatives and successors from all claims or liabilities of any kind, including professional fees, arising out of my use of the Warren County facility, even though that liability may rise out of negligence or carelessness on the part of the person(s) named in this waiver. Further, I grant permission to all of the foregoing to use any photographs, motion picture, recordings, or any other record of me for any legitimate purpose.

\_\_\_\_\_ Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date

**Note: Make check payable to Treasurer of Warren County. Parks & Recreation must be notified of cancellations at least two (2) weeks prior to the original requested facility use date/time. Applicant will be subject to administrative fees for all reservations not cancelled within the allotted time.**

**All individual refunds will be subjected to a 10% charge to reimburse the County of Warren for administrative costs incurred.**

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**\*For Official Use Only\***

Date(s) of Requested Use: \_\_\_\_\_

Total Rental Charges: \_\_\_\_\_

Payment: Cash: \$ \_\_\_\_\_ Credit Card: \$ \_\_\_\_\_ Check: # \_\_\_\_\_ \$ \_\_\_\_\_

Date Payment Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Insurance Certificate Received:  Yes  No  N/A

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application is:  Approved  Denied.

\_\_\_\_\_ Parks & Recreation Official \_\_\_\_\_ Date

**WARREN COUNTY PARKS AND RECREATION FACILITY USE**  
**RULES AND REGULATIONS**

1. Everyone applying for the use of a Parks and Recreation facility must complete and sign the proper application form.
2. The applicant must be at least twenty-one (21) years old. Applications for groups of minors will be approved, only if the adult who fills out the form accepts responsibility for supervision throughout the rental (1 adult per every 10 children).
3. The applicant or named designee must be on-site during the scheduled event.
4. Applicants shall assume responsibility for the safety of the participants and spectators at the activity for the term of the reserved facility use. Rental patrons are solely responsible for damages or injuries to persons or property resulting from inadequate supervision or carelessness on the part of the user.
5. Facility use requests should be made at least fourteen (14) days prior to the event.
6. The facility use fee must be paid at the time of the reservation. Facilities will not be opened for an activity unless the rental fee has been received in full.
7. Warren County Parks and Recreation does not discriminate against any group, organization, business, or individual. However, facility use must be for recreation purposes only and each rental will be reviewed for safety and security purposes. It cannot be used for the following functions or persons: profit/non-profit fundraising activities or benefits, business sales, promotions, recruiting, etc.
8. All Parks and Recreation activities take priority over other facility use requests.
9. All reservations are subject to cancellation by the Parks & Recreation Director if determined to be in conflict with Department policies or activities.
10. In the event of inclement weather prior to the scheduled time of the reservation, WCPRD reserves the right to cancel the reservation and reschedule the pool reservation at a mutually convenient date and time. If rescheduling is not possible, a refund will be issued.
11. WCPRD reserves the right to determine the safety conditions of the pool use before, during and after inclement weather.
12. NO alcoholic beverages, drugs, or any person under the influence of alcohol or drugs is permitted on the property. If you suspect anyone attending your activity has been or is using such substances, they should be asked to leave immediately. Parks and Recreation staff members have the authority to have such people removed.
13. No pets are allowed in Parks and Recreation facilities, with the exception of dogs registered in approved programs and trained guide dogs for people who are blind.

14. Abusive, profane, threatening, or otherwise indecent language and/or conduct is strictly prohibited. Threatening language or actions toward a Parks and Recreation staff member will result in a minimum ONE YEAR SUSPENSION from all Parks and Recreation activities. A NO TRESPASS NOTICE may be issued. If any Parks and Recreation staff member feels that the conduct of a person is in violation of the above, that staff member has the authority to halt the event and close the facility. If this should become necessary, NO refunds will be made to the applicant.
15. Fighting is strictly prohibited. Adults fighting will receive a minimum of ONE YEAR SUSPENSION from all Parks and Recreation facilities, with possible police action and a NO TRESPASS NOTICE. Youth fighting will result in suspension as determined by the Parks and Recreation staff with mandatory parental notification.
16. Any suspension from Parks and Recreation facilities also includes suspension from Parks and Recreation activities without refund.
17. No weapons shall be allowed on Parks and Recreation property unless owner has a concealed weapons permit and can provide the permit for verification.
18. Any and all damage to Parks and Recreation facilities, equipment, furnishings, and/or property must be corrected and all costs involved paid for by the applicant. If a deposit was required to reserve that facility, it could be applied toward the cost of damages. Parks and Recreation also reserves the right to limit the future use of any facility if damage is not rectified.
19. Failure to comply with the above rules and regulations will result in the denial of use of Parks and Recreation facilities in the future.

**CLAUDE A. STOKES JR COMMUNITY SWIMMING POOL**  
**RULES AND REGULATIONS**

1. Persons with open wounds or infectious diseases are not allowed in the pool.
3. All children 11 years of age and under must be accompanied by an adult 18 years of age or older
4. No glass or metal containers or breakable objects of any kind are allowed in the pool enclosure.
5. In the event of an electrical storm, the pool and deck area must be cleared immediately.
6. Running and horseplay are prohibited at all times inside the enclosed area.
7. Shower before entering pool.
8. Fifteen minute safety clear/all persons is conducted hourly. Children 3 and under only, when accompanied by an adult, are permitted in the main pool during the 15 minute break.
9. Portable sound systems are prohibited unless equipped with headphones.
10. No loud and/or abusive language or disruptive behavior.
11. Proper swim wear required. NO cut-offs.
12. No jumping or diving from the deck.
13. WCPRD is not responsible for lost or stolen items.
14. Smoking is PROHIBITED within the bathhouse and restroom area.
15. Refunds will only be given if WCPRD cancels due to inclement weather or mechanical problems.

### **Wading and Fountain Pools**

1. Children using flotation devices require direct one-on-one adult supervision. All floatation devices must have seated bottom in them. Flotation devices are permitted only in the wading and fountain pools and shallow end of main pool.
2. Children six (6) years of age or under, supervised by an adult, may use the wading and fountain pools. Children not toilet trained may only use the wading pool and must wear snug plastic pants under swim suit.
3. No diapers allowed in wading pool without plastic pants over them.

### **Diving Area**

1. Only one person is permitted on a diving board at one time.
2. Each person must wait until the preceding user has cleared the area before diving.
3. Divers must swim directly to ladder and exit the pool.
4. All divers must dive straight off end of board.
5. Only one bounce is permitted on diving boards.
6. Cartwheels and handstands are prohibited.
7. Swim test may be required.
8. Only diving off board is permissible in diving area.
9. All divers must use ladder to mount board.
10. All divers shall look before diving to make sure previous diver has cleared the diving area.

### **Slide Area**

1. Must be 48" tall to go on slide.
2. Only one person down the slide at a time.
3. Feet first at all times (no spinning)
4. Listen to attendant.
5. No t-shirts, goggles or sunglasses
6. No catching people at bottom.