

At a regular meeting of the Board of Supervisors of Warren County held in the Warren County Government Center on October 17, 2017 at 7:00 PM.

Present: Linda P. Glavis, Chair (South River District); Tony F. Carter, Vice-Chair (Happy Creek District); Archie A. Fox (Fork District); Daniel J. Murray, Jr. (North River District); and Thomas H. Sayre (Shenandoah District); also present Douglas P. Stanley, County Administrator; Robert B. Childress, Deputy County Administrator; Dan N. Whitten, County Attorney; André T. Fletcher, Finance Director; Emily A. Mounce, Deputy Clerk of the Board; Alex Bridges, Northern Virginia Daily; Roger Bianchini, Royal Examiner; and Josh Gully, Warren Sentinel

Absent: None

Adoption of Agenda – Additions or Deletions

On a motion by Mr. Fox, seconded by Mr. Sayre, and by the following vote, the Board of Supervisors adopted the agenda as amended:

Aye: Carter, Fox, Glavis, Murray, Sayre

Public Presentations – Public Presentation time is intended as an opportunity for the public to give input on relevant issues and not intended as a question and answer period

Edward Irre, 705 Woodlawn Avenue, spoke about his concerns regarding feral cats behind the Martin's/Rural King shopping center. He spoke about a group called "For the Cats' Sake" that feeds these feral cats with the permission of the owners of the shopping center. He requested that the County and Town consider adopting an ordinance to forbid the feeding of feral cats.

There were no further presentations from the public.

Reports – Board Members, County Administrator, County Attorney

Mr. Sayre reported the following:

- Recently started a new job at Seton School
- Attended the funeral of his uncle in Charleston, West Virginia over the weekend

Mr. Fox reported the following:

- Attended an Airport Regional Meeting on October 16th, but there was no quorum

Mrs. Glavis reported the following:

- Attended a ribbon cutting on Main Street on October 17th for a new real estate agency and commented on the renovations happening on Main Street
- Attended the Youth Advisory Board meeting on October 17th
- Attended the Community Policy and Management Team meeting on October 17th
- Plans to attend Warren Coalition's Above the Influence luminary on October 23rd

Mr. Murray reported the following:

- Attended the Festival of Leaves on October 14th
- Attended a pig roast and the grand opening of a political headquarters
- Noted that Station 10 volunteers are in the middle of a reorganization
- Received emails about tractor-trailers running vehicles off Reliance Road

Mr. Carter reported the following:

- Brought attention to the changed meeting date in November from Tuesday, the 7th to Wednesday, the 8th
- Noted the approaching Daylight Savings Time on Sunday, November 4th
- Commented on the quickly approaching upcoming budget schedule and affirmed the Board's stance on no real estate tax increase

Mr. Stanley reported the following:

- Development Review Committee – The Development Review Committee met on September 27th. The Committee discussed projects in the County including:
 - Short-term Tourist Rental CUP
 - Royal Farms

The Committee also discussed Town projects including:

- B&G Goods property
- West Main Street Extension
- Tony's Tires business
- Change of Use for Henderson Towing Company

The Committee will meet again on October 25th.

- County Website – Staff are working with the County's website consultant on an upgrade to the County website, which is slated to roll out by January 1, 2018. The upgrade of the County's website will drastically increase the security of the site, while allowing for the reorganization and enhancement of the information that is published. Using Google Analytics and user statistics, staff will be reconfiguring the layout and content so that citizens are provided with a modern, efficient, and user friendly resource where they can find all of the information that they need in one centralized location.

- Citizen Appointments – The County is currently advertising a number of citizen appointments including:
 - Board of Zoning Appeals – One vacancy, Fork District (five-year term)
 - Northwestern Community Services Board – One vacancy (three-year term)
 - Planning Commission – Two vacancies (four-year terms)
 - Northern Shenandoah Valley Regional Commission – One vacancy (three-year term)
 - The County is also advertising an at-large appointment by the Shenandoah Area Agency on Aging for Warren County
- Rural Addition Program – The County advertised for applications from subdivisions and sanitary districts to upgrade and take roads into the Virginia Department of Transportation (VDOT) road system. The program allows streets of private subdivisions to be upgraded to minimum standards, permitting their addition to the secondary system of highways through a combination of property owner, County, and State funding. Applications were due on September 1st, and the County received a total of 34 applications, which have been ranked and prioritized.
- Library Ad-Hoc Committee – The committee for looking at Library operations held its fourth meeting on September 20, 2017. The committee continues to make progress and anticipates having recommendations to the Board at its next meeting on November 8th.
- Drought Watch – In response to existing conditions and to increase public awareness of the potential for a significant drought event, the Virginia Department of Environmental Quality has issued a Drought Watch Advisory for the Middle James, Roanoke River and Shenandoah Drought Evaluation Regions. The affected localities and public water suppliers in the Shenandoah Drought Evaluation Region include Augusta, Clarke, Frederick, Page, Rockingham, Shenandoah and Warren counties, and the cities of Harrisonburg, Staunton, Waynesboro, and Winchester. A Drought Watch Advisory is intended to increase awareness of conditions that are likely to precede a significant drought event and to facilitate preparation for a drought. This advisory is being issued because drought watch indicators in the state's Drought Assessment and Response Plan have been met.
- DuPont Grant Proposals – Working with the NSVRC and the EDA, the County submitted grant proposals for the Morgan Ford Boat Landing Project and the Avtex Conservancy Trail. The grants are being awarded as part of the settlement with DuPont in response to the pollution of the South Fork of the Shenandoah River from its Waynesboro facility.
- Youth Center and Community Center Roofs – Work was completed last week on the replacement of the Youth Center and Community Center roofs. Work was also completed on the replacement of ceiling grid/tiles at the Youth Center.
- Ressie Jeffries Elementary School – Roof/Addition/Parking Lot Project – The building addition and roof project is 99% complete and the site work project 99% complete. At this point the contractor is waiting on the delivery of the bus and parent drop/pickup canopies to complete the project.

- Ressie Jeffries Elementary School - Playground Project – Plans for the project have been completed. County staff started work on the project in September and hope to have the site work completed by early November. Phases I and II of the project should be completed during the fall of 2017. Thanks to a \$5,000 donation and a five-year \$25,000 donation match, Phases III and IV will be fully funded if the school can raise another \$25,000-\$30,000.
- Thompson Kiss-and-Ride – The County’s contractor has moved on-site to begin paving operations for the parking lot and bus turnaround. The work will be completed the week of October 16th.
- Farm View Road Rural Addition Project – GEI Construction started work on October 17th on the Farm View Road (Shenandoah Farms) rural addition project. Farm View Road was Number 8 on the County’s Rural Addition Priority list. The road is 0.31 mile long, and the estimated cost is \$260,000.
- Rockland Park – The County has been working with the contractor from the Royal Farms construction site to accept fill material at Rockland Park. Using this fill, two multi-purpose fields have been completed and seeded. Over the next month two additional fields, stormwater management facilities, and two gravel parking lots will be completed.
- Rivermont Fire Station – Moseley Architects completed two conceptual design options for the facility. They were presented to the Building Committee at its meeting on September 25th. The Building Committee has recommended that the County proceed with the one-story option. County staff met with leadership from Company #2 on October 6th to review the proposed plan and are awaiting a final go-ahead from Company #2 membership with the proposal to construct a replacement station at the Airport Road site, anticipated to begin moving forward in November.
- Leach Run Parkway – Project complete. Ribbon cutting held on June 26th. The engineer is currently working with the contractor on remaining punch list items including the permanent establishment of grass.
- VDOT/Marlow-Silek Revenue Sharing Project – The project will widen a portion of Route 340/522 South from the crossover in front of Shenandoah Motors to the Crooked Run Boulevard entrance by adding a third lane and right turn lane. The project will also extend the left turn lane for the crossover. All necessary permits have been received, and the EDA has awarded the contract to W&L Construction. W&L Construction started work the week of October 9th. It is anticipated that the project will be completed by December 1st.
- VDOT/South Fork Bridge – The project is approximately 88% complete. The contractor continues to work towards the December 1st completion date. The contractor is working on Stage II of the new bridge, which will widen the structure and provide two additional lanes, a bike lane and sidewalk to the west. Phase II is complete with the exception of the metal railing, deck grooving, and a few miscellaneous items. Asphalt milling is taking place on Route 55 as well as on Route 340 to the north and south of the new bridge. The milling is being done to prepare for the final surface asphalt. A temporary traffic switch to close a portion of Route

55 and divert traffic onto the new quadrant road is scheduled to take place the end of October. This temporary detour will allow for the reconstruction of a section of Route 55. The final traffic pattern to fully utilize the QRI will not occur until mid-November. Lane closures for the coming week are as follows:

- October 17th – Single lane closure north and southbound Route 340 for milling
 - October 18th – Single lane closure north and southbound Route 340 for milling if necessary and layout for traffic switch
 - October 19th – Traffic Switch – single lane closures north and southbound Route 340 and slow rolls to uncover sign; flagging operations to tie in striping on Route 55
 - October 20th – Southbound single right lane closure for Hunt Valley
 - October 23rd through 27th – Southbound single right lane closure for Hunt Valley; northbound single left lane closure for median construction Route 340
- VDOT/Morgan Ford Bridge – The project is approximately 65% complete based on earnings and remains on schedule for completion in June 2018. The contractor has completed installing the work bridge and has set all of the box beams. The first deck pour was completed on October 7th. Remaining deck pours are scheduled for the week of October 16th. Once the deck pours are complete, the contractor will resume working on the northern approach slabs and the bridge railing.
 - Route 340/522 Trolley Project – Service to the corridor and LFCC started on July 31st. County staff have been blanketing the corridor with flyers and brochures to advertise the new service and will continue to do so over the next several months.
 - TIGER Grant Application – County staff continues to work with the Port of Virginia, Norfolk Southern, and VDOT on the resubmission of a TIGER Grant application for a grade separated crossing at Route 658 (Rockland Road). The grant application was submitted on October 16th.
 - Commercial Projects – Work continues on the following projects:
 - Royal Farms Convenience Store – Fall 2017 Completion
 - Marriott/TownePlace Suites – Summer 2018 Completion

Mr. Fox asked if school buses would receive special consideration regarding the lane closures on Route 55 and Route 340 near the new QRI. Mr. Stanley stated that VDOT had staff come in and speak to all County bus drivers about the new QRI intersection.

Mr. Sayre asked if contractors were still looking at a December 1st opening, and Mr. Stanley replied that the continuing work on Route 55 is weather dependent.

Mr. Carter inquired about the status of the new Criser Road bridge near Ressie Jeffries Elementary School. Mr. Stanley responded it was his understanding that the project has been sent to bid twice and each time, the projected cost came in twice over the estimated budget. At the earliest, the project is not expected to start until next year.

Mr. Whitten, County Attorney reported that he attended a conference from October 12th through 14th, and at a seminar at this conference, the Fourth Circuit Court of Appeals has stated that the County cannot prohibit individuals from soliciting donations. He

mentioned that other localities have installed signs on the medians encouraging drivers to give money to charitable donations instead of panhandlers. Mr. Whitten stated that this topic could be further discussed at a future work session.

Approval of Minutes – Regular Meeting of October 3, 2017

On a motion by Mr. Murray, seconded by Mr. Fox, and by the following vote, the Board of Supervisors approved the minutes of its regular meeting of October 3, 2017:

Aye: Carter, Fox, Glavis, Murray, Sayre

Approval of Minutes – Work Session of October 3, 2017

On a motion by Mr. Fox, seconded by Mr. Murray, and by the following vote, the Board of Supervisors approved the minutes of its work session of October 3, 2017:

Aye: Carter, Fox, Glavis, Murray, Sayre

Additional Appropriations and Transfers

On a motion by Mr. Murray, seconded by Mr. Fox, and by the following vote, the Board of Supervisors approved the additional appropriations and transfers as presented and shown below:

Aye: Carter, Fox, Glavis, Murray, Sayre

ADDITIONAL APPROPRIATIONS

| | | |
|------------|--|-----------|
| 21060-5899 | Clerk of Circuit Court - Miscellaneous | 600.00 |
| 53090-5629 | Other Social Services - Warren Coalition - Grant | 8,301.00 |
| 81060-8833 | Front Royal/Warren County Airport - Grant-Obstruction Removal/ Lights | 37,074.08 |
| 81060-8833 | Front Royal/Warren County Airport - Grant-Obstruction Removal/ Lights | 4,195.76 |
| 83000-1003 | VPI Extension Service - Compensation Intern | 2,500.00 |
| 91000-5607 | Route 340/522 Trolley | 23,500.00 |
| 92000-7050 | Capital Outlay - Bing Crosby Stadium | 5,375.00 |
| 92000-7061 | Capital Outlay - Fishnet Property | 500.00 |
| 92000-7112 | Capital Outlay - Health & Human Services Complex | 375.00 |

TRANSFERS

| | | |
|--------------|---|-------------|
| FROM: | Special Projects | (93,859.00) |
| TO: | 43050-7001 Shenandoah Farms Sanitary District - Machinery & Equipment | 93,859.00 |

| | | |
|--------------|---|-------------|
| FROM: | Special Projects | (10,000.00) |
| TO: | 71030-7013 Parks & Recreation Maintenance - Recreation Facilities | 10,000.00 |
| FROM: | Special Projects | (7,790.00) |
| TO: | 71030-7013 Parks & Recreation Maintenance - Recreation Facilities | 7,790.00 |

Approval of Accounts

On a motion by Mr. Murray, seconded by Mr. Fox, and by the following vote, the Board of Supervisors approved the list of accounts:

Aye: Carter, Fox, Glavis, Murray, Sayre

Check Numbers 277017 through 277331 Total: \$1,146,571.82

Consent Agenda

1. Rescheduling of Board of Supervisors’ Regular Meeting of November 7, 2017 (Election Day) – Emily Mounce
2. EnerGov Fee Collection and Remittance Memorandum of Agreement with Town of Front Royal – Dan Whitten
3. Renewal of Annual Term Contract with Adams-Nelson and Associates for Real Estate Broker Services – Dan Whitten
4. Conservation Easement, Shenandoah Valley Battlefield Association – Dan Whitten/Doug Stanley
5. Resolution – Proposed Tractor-Trailer Restriction on Route 627 (Reliance Road) – Doug Stanley
6. Use of Courthouse Grounds – Placement of Nativity Scene and Wooden Cross – Little Chapel Baptist Church/Emily Mounce
7. Use of Courthouse Grounds – Placement of Two Panels – Washington Area Secular Humanists/Emily Mounce
8. Authorization to Advertise for Public Hearing – Ordinance to Amend Section 66-32 to add River Bend Farm Subdivision to the list of designated locations where the Running At-Large of Dogs is Prohibited – Doug Stanley

On a motion by Mr. Murray, seconded by Mr. Sayre, and by the following vote, the Board of Supervisors approved the Consent Agenda as presented:

Aye: Carter, Fox, Glavis, Murray, Sayre

Discussion – Rural Addition Program Applications – Bob Childress

Mr. Childress reported that the Board of Supervisors maintains a rural additions project list that is used to apply for revenue sharing funds to improve private subdivision

roads. The current list was approved by the Board in October 2013, and most projects have either been constructed, are in some phase of development, or have been pulled from the list. The County advertised for applications in July for roads to participate in the Rural Additions Program and accepted completed applications through September 1st. A total of thirty four (34) applications were received from six (6) developments, including Shenandoah Farms Sanitary District (SFSD), Lake Front Royal Sanitary District (LFRSD), Linden Heights Sanitary District (LHSD), Thunderbird Farms Subdivision, Oak Ridge Subdivision, and Fairfield Acres Subdivision.

In addition to meeting the legal requirements to be considered a Rural Addition candidate project, staff developed criteria based on access from existing VDOT roadways, terrain, right-of-way availability/constraints, utility conflicts, drainage, environmental concerns, number of homes served, traffic counts, length, constructability, and current condition. Staff reviewed each individual Rural Addition candidate project and scored each on the aforementioned criteria. The candidate projects were then ranked in order of scoring priority.

The first two (2) projects, Lake Front Road and Farmview Road, are already funded through the VDOT Revenue Sharing Program and are in various stages of development. Additionally, the roadways within Shenandoah Farms and Lake Front Royal Sanitary Districts on the recommended Priority List are in general conformance with their currently adopted Capital Improvement Plans (CIP) and/or are pending projects for future addition to the CIP for that development. Approximately \$250,000 is budgeted on an annual basis in order to participate in VDOT's Revenue Sharing Program. Eligible Rural Addition project costs are generally funded as follows: VDOT 50%, County 25%, POA/Sanitary District 25%.

Mrs. Glavis asked about Shangri-La, and Mr. Childress replied that it was already funded by VDOT and is currently in the development stages along with Farmview Road and Lake Front Road.

Mr. Fox asked if Lake Front Road included the bridge at the entrance of the subdivision, and Mr. Childress confirmed that the bridge was included in the Rural Addition project.

Mr. Sayre asked if the \$250,000 was a fixed amount by the State or if the funds could be increased. Mr. Childress responded that traditionally, the County included \$250,000 in the Capital Improvement budget each year.

Mr. Carter asked about the noted associated cost on some of the scoring sheets. Mr. Childress said the cost of most of the projects was very preliminary except for the first two priorities, which have been funded by VDOT. Mr. Carter then asked how the Rural Addition Program relates to the Revenue Sharing Program. Mr. Childress replied that once private roads are brought up to VDOT standards through the Rural Addition Program, they can be petitioned to be added to VDOT's secondary system, at which time they would become eligible for the Revenue Sharing Program.

Mr. Sayre asked about the improvements to John Marshall Highway, and Mr. Childress stated the County was waiting on the results from the STARS study from VDOT.

On a motion by Mr. Carter, seconded by Mr. Murray, and by the following vote, the Board of Supervisors accepted and adopted the Rural Addition Priority List as shown below:

Aye: Carter, Fox, Glavis, Murray, Sayre

1. Lake Front Road – LFRSD
2. Farmview Road, Riverview Section – SFSD
3. Old Oak Lane, Phase IV, Mountain Lake Section – SFSD
4. Youngs Drive, Phase II, Riverview Section – SFSD
5. T Bird Drive, Phase I – Thunderbird Farms Subdivision
6. Grove Farm Road – Fairfield Acres Subdivision
7. Blue Valley Road, Phase I – LHSD
8. Old Oak Lane, Phase V, Mountain Lake Section – SFSD
9. Lake Drive, Phase I, Riverview Section – SFSD
10. Thunder Road, Phase I – Thunderbird Farms Subdivision
11. Old Linden Road, Phase I, Mountain View Section – SFSD
12. Tulip Poplar Drive, Phase I, Mountain View Section – SFSD
13. Western Lane, Phase II, Mountain Lake Section – SFSD
14. Venus Branch Road, Phase I, Quiet Oak Section – SFSD
15. Oak Ridge Drive – Oak Ridge Subdivision
16. Venus Branch Road, Phase II – SFSD
17. Cindys Way, Phase I, Mountain Lake Section – SFSD
18. High Top Road, Phase II, Mountain View Section – SFSD
19. Venus Branch Road, Phase III, Mountain Lake Section – SFSD
20. McDonald Farm Road, Phase I, Mountain View Section – SFSD
21. Vaught Drive, Phase I, Mountain Lake Section – SFSD
22. Creek Road, Phase I – LFRSD
23. Old Linden Road, Phase II – LHSD
24. Lake Drive, Phase III, River Section – SFSD
25. Pine Ridge Road, Phase II, Mountain Lake Section – SFSD
26. Flynn Drive, Phase I, Riverview Section – SFSD
27. Vesey Drive, Phase I, Ridge Section – SFSD
28. Yarnell Court, Phase I, Ridge Section – SFSD
29. Goode Drive, Phase I, Mountain Lake Section – SFSD
30. Huck Finn Drive, Phase I, Mountain Lake Section – SFSD
31. Dillard Court, Phase I, Riverview Section – SFSD
32. Crossway Lane, Phase I, Mountain View Section – SFSD
33. Farms River Road, Phase I, Riverview Section – SFSD
34. Thompson Mill Road, Phase I, Venus Branch Section - SFSD

Request – Virginia Department of Transportation FY 2018-2020 Revenue Sharing Program Resolution – Doug Stanley

Mr. Stanley reported that the major change to this program is VDOT now going to a two-year cycle as opposed to every year. Last year, the County requested five revenue sharing projects (Cauthorn Mill Road, Old Oak Lane [Phase IV], Fishnet Boulevard, Youngs Drive [Phase II], and Crooked Run Boulevard Extension), only one of which received money (Crooked Run Boulevard Extension) because it was considered a Tier One project and had received money previously. Mr. Stanley anticipated the Cauthorn Mill Road project would be completed in the next year due to the County underspending on other revenue sharing projects. Presently, the County is looking at using four years' worth of match money for these projects, and additional project requests can be made in two years.

Mrs. Glavis asked about the status of Rocky Lane, and Mr. Stanley replied that Rocky Lane is not a revenue sharing project but rather one of the projects on the County's VDOT Secondary Six-Year Plan.

Mr. Fox noted the rough condition of Stokes Airport Road and asked if it could be put into consideration for reconstruction. Mr. Stanley responded that Stokes Airport Road is also on the Six-Year Plan but a bit farther down than other projects, projects that would need to be completed and taken off the list before Stokes Airport Road could be considered a higher priority.

On a motion by Mr. Murray, seconded by Mr. Fox, and by the following vote, the Board of Supervisors approved the resolution as shown below for the VDOT Revenue Sharing Program for FY 2018-2020, for which the local contribution shall not exceed \$1,158,201:

Aye: Carter, Fox, Glavis, Murray, Sayre

**RESOLUTION OF THE BOARD OF SUPERVISORS OF WARREN COUNTY
FY 2018-2020 REVENUE SHARING PROGRAM**

At a regularly scheduled meeting of the Board of Supervisors of Warren County held on October 17, 2017, on a motion by Supervisor Murray, seconded by Supervisor Fox, the following resolution was adopted by a vote 5 to 0.

WHEREAS, the Board of Supervisors of Warren County desires to submit an application for an allocation of funds of up to \$13,772,800 through the Virginia Department of Transportation Fiscal Year 2018-2020 Revenue Sharing Program; and,

WHEREAS, \$13,772,800 of these funds are requested to fund the following projects:

- Priority #1 – Rockland Road – TIGER Grant/SmartScale Project – \$710,000. Project would provide a grade separated crossing for Route 658 (Rockland Road).

- Priority #2 – Old Oak Lane, Phase IV – Rural Addition Project – [Rural Addition Priority #1] – 0.44 miles (Shenandoah Farms Sanitary District) – \$998,250. Project would improve existing gravel road to minimum VDOT standards.
- Priority #3 – Route 705 (Fishnet Boulevard) – Pavement Reconstruction and Bike Lane Installation – 0.60 mile – \$150,000. Project would improve park entrance and allow for full-striping for bike/walking trail.
- Priority #4 – Rural Addition Project – Youngs Drive, Phase II – [Rural Addition Priority #2] – 0.47 miles (Shenandoah Farms Sanitary District) – \$485,000. Project would improve existing gravel road to minimum VDOT standards.
- Priority #5 – Rural Addition Project – T-Bird Drive, Phase I – [Rural Addition Priority #3] – 0.49 miles (Thunderbird Farms Subdivision) – \$100,000. Project would improve existing paved road to minimum VDOT standards.
- Priority #6 – Rural Addition Project – Grove Farm Road – [Rural Addition Priority #4] – 0.29 miles (Fairfield Acres Subdivision) – \$75,000. Project would improve existing paved road to minimum VDOT standards.
- Priority #7 – Rural Addition Project – Blue Valley Road, Phase I – [Rural Addition Priority #5] – 0.11 miles (Linden Heights Sanitary District) – \$150,000. Project would improve existing gravel road to minimum VDOT standards.
- Priority #8 – Rural Addition Project – Old Oak Lane, Phase V – [Rural Addition Priority #6] – 0.58 miles (Shenandoah Farms Sanitary District) – \$1,105,000. Project would improve existing gravel road to minimum VDOT standards.
- Priority #9 Crooked Run Boulevard Extension – 1.01 miles – \$10,000,000 (\$25,900,000 Total estimated project cost) would fund a portion of project to extend Crooked Run Boulevard from its intersection with Crooked Run Plaza 119' (travel lanes and turn lane) to the west to a proposed 3-lane 300' bridge over Crooked Run and 1.01 miles to connect to Route 609 (Ritenour Hollow Road).

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Warren County hereby supports this application for an allocation of \$13,772,800 through the Virginia Department of Transportation Revenue Sharing Program; and,

BE IT FURTHER RESOLVED that the Board of Supervisors of Warren County hereby grants authority for the County Administrator, Mr. Douglas P. Stanley, to execute project administration agreements for any approved revenue sharing project.

Discussion – Linden Heights Sanitary District Maintenance Agreement – Dan Whitten/Bob Childress

Mr. Whitten reported On January 13, 2014, an Order establishing the Linden Heights Sanitary District was entered at the Warren County Circuit Court. Linden Heights Homeowners Association now desires for the County to take over all maintenance operations in the Sanitary District. At its annual Association meeting on October 7, 2017, the Association approved entering an agreement with the County to take over maintenance of the approximately 2.3 miles of roads. The County will be responsible for maintenance and operation of the roads, street signs, and drainage facilities related to the road system

within the Sanitary District. Linden Heights will be charged for all labor, equipment, and materials necessary for services. The Linden Heights Homeowner's Association will serve in an advisory role and shall advise the County on the annual budget and a suggested tax rate for the Sanitary District. The Association will also have a roads chairman that will communicate with the County regarding all road concerns.

Mr. Carter asked about snow removal services for the Sanitary District, and Mr. Childress replied that the Public Works foreman is set up to be the primary snow removal source, but contracts are in place that could supplement the 2.3 miles of road in the Sanitary District if necessary.

Mr. Fox asked how Mr. Childress would rate the condition of the roads in the district, and Mr. Childress rated them poor to fair condition but in better shape than before the Sanitary District was established. Mr. Fox also asked if the agreement would cause any additional work time for the Public Works Director or the Public Works Foreman. Mr. Childress stated that over time, management oversight time would decrease as the roads are brought up to better condition, which would then turn the work over to field operations staff.

Mr. Carter asked about the possibility of a Road and Drainage Study, and Mr. Childress replied that while engineering and drainage studies are expensive and worth it for large developments, the study would not necessarily make sense for this small section of roadway.

On a motion by Mr. Fox, seconded by Mr. Murray, and by the following vote, the Board of Supervisors approved entering into an agreement with the Linden Heights Homeowners Association for the County to provide all maintenance for the roads, right-of-ways, and drainage facilities in the Linden Heights Sanitary District:

Aye: Carter, Fox, Glavis, Murray, Sayre

Closed Meeting – Section 2.2-3711(A)(7) of the Virginia Freedom of Information Act – Consultation with Legal Counsel

Prior to entering into the closed session, Mr. Carter made a motion, seconded by Mr. Murray, to accept the recommendation of Sheriff Daniel McEathron to appoint Captain Gordon Foster as his alternate for the Juvenile Commission. The Board approved the motion by the following vote:

Aye: Carter, Fox, Glavis, Murray, Sayre

On a motion by Mr. Carter, seconded by Mr. Murray, and by the following vote, the Board of Supervisors entered into a closed meeting under the provisions of Section 2.2-3711(A)(7) of the Virginia Freedom of Information Act for consultation with legal counsel:

Sayre, Aye; Fox, Aye; Glavis, Aye; Murray, Aye; Carter, Aye

On a motion by Mr. Carter, seconded by Mr. Murray, and by the following vote, the Board of Supervisors acknowledged that only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711(A)(7) of the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body:

Sayre, Aye; Fox, Aye; Glavis, Aye; Murray, Aye; Carter, Aye

There were no motions made as a result of this closed session.

Adjournment

Mrs. Glavis adjourned the meeting at 8:31 PM.